

DRAFT Minutes
Landmark Community Development Authority
Organizational Meeting
301 King St., Room 2400
Alexandria, VA 22314
Tuesday, December 14, 2021 5:30 p.m.

Board Members

Present:

Justin Wilson
Canek Aguirre
John Taylor Chapman
Amy B. Jackson
Redella S. Pepper

City Staff:

Mark B. Jinks, City Manager
Joanna Anderson, City Attorney
Emily Baker, Deputy City Manager
Julian Gonsalves, Assistant City Manager for Public-Private Partnerships
Kendel Taylor, Director of Finance
Kevin Greenlief, Assistant Director - Revenue Division, Department of Finance

Call to Order

Justin Wilson called the meeting to order.

1. Calling the Roll.

All board members Wilson, Aguirre, Chapman, Jackson, and Pepper were present.

2. Election of Officers.

Upon motion by Chapman, seconded by Jackson and carried unanimously by voice vote, the Authority elected Wilson as Chair and Pepper as Vice Chair.

Upon motion by Chapman, seconded by Pepper and carried unanimously by voice vote, the Authority appointed Julian Gonsalves as Secretary/Treasurer and Kendel Taylor as Assistant Secretary/Treasurer.

3. Approval of the ByLaws, Special Assessment, Memorandum of Understanding and RMA and Execution of MOU.

Upon motion by Pepper, seconded by Jackson and carried unanimously by voice vote, the Authority approved the resolution which included the form, and authorized the execution and delivery, of (a) the Memorandum of Understanding (MOU) and (b) the Rate and Method and Apportionment of Special Assessments; and approved the Special Assessments to be levied in accordance with the provisions of the Rate and Method and the Memorandum of Understanding.

4. Adjourn.

Upon motion by Pepper, seconded by Jackson and carried unanimously by voice vote, the Authority passed the motion to adjourn.